



## Regular Cleaning:

**Dusting:** Furniture, Belongings, Shelves, Ceiling fans, Blinds

**Dusting of woodwork:** Baseboards, Chair rails, Window sills, Ledges, Doors - spot cleaned

**Bathrooms:** Tub and shower, Sink, Vanity, Mirror, Toilet, Woodwork, Dust light fixture. Floor mopped and vacuumed

**Kitchen:** Countertops, Sink, Backsplash, Stove, Microwave in/out, Cabinets - spot cleaned, Top of the refrigerator, Outside all appliances, Furniture dusted and wiped, Trash removed, Floors vacuumed and mopped

**Laundry room:** Surfaces dusted/wiped, Floor vacuumed and mopped

**Mudroom/entry:** Shoes and belongings moved and cleaned behind and under

Small throw rugs are picked up and vacuumed and mopped underneath.

All other areas are dusted, vacuumed and mopped.

Beds are made, if clean sheets are left out we will change the bed.

Upholstery is vacuumed upon request.

**Furniture Policy** - we do our best dust underneath sofas and larger pieces of furniture. In the fear of scratching the floors we will not be moving any items or pieces of furniture over 20lbs.

We will gladly wipe and dust light fixtures if they are accessible with a three-step ladder.

**Pet policy** - we love animals. Animals can get scared of our equipment. No one knows how they will react to a "stranger" with a vacuum in their home. Also cats are

widely known as escape artists. We ask you to put them away so that they feel safe and unthreatened.

## Spring Cleaning & Putting House on the Market (furnished/occupied)

**Dusting:** Furniture, Belongings

**The following are wiped with a soap and water solution:** Baseboards, Chair rails, Window sills, Ledges, Doors, Shelves, Ceiling fans, Blinds

**Bathrooms:** Tub and shower, Sink, Vanity, Mirror, Toilet, Woodwork, Dust light fixture. Floor mopped and vacuumed

**Kitchen:** Countertops, Sink, Backsplash, Stove, Microwave in/out, Cabinets - spot cleaned, Top of the refrigerator, Outside all appliances, Furniture dusted and wiped, Trash removed, Floors vacuumed and mopped

**Laundry room:** Surfaces dusted/wiped, Floor vacuumed and mopped

**Mudroom/entry:** Shoes and belongings moved and cleaned behind and under

Small throw rugs are picked up and vacuumed and mopped underneath.

All other areas are dusted, vacuumed and mopped.

Beds are made, if clean sheets are left out we will change the bed.

Upholstery is vacuumed upon request.

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## **Move in/Move out/Vacant**

### **The following are wiped with a soap and water solution:**

Baseboards, Chair rails, Window sills, Ledges, Doors, Shelves, Ceiling fans, Blinds, Closets and storage areas

**Bathrooms:** Tub and shower, Sink, Top and inside of the vanity, Mirror, Toilet, Woodwork and doors wiped, Wiping light fixture, Floor mopped and vacuumed

**Kitchen:** Countertops, Sink, Backsplash, Cabinets wiped on the inside and outside, Inside and outside all appliances, Trash removed, Floors vacuumed and mopped

**Outside of the house:** Front step/porch swept and wiped, Lights and railing wiped, Screened porch vacuumed, swept and dusted

### **All floors are vacuumed and mopped.**

The goal of this cleaning is to prepare the house for the next resident to move straight in. If any additional cleaning needs to be done in order to achieve this goal we are flexible, for example pool house, garage, etc. Just let us know what you are looking to have cleaned.